



Klamath  
Soil & Water  
Conservation District

541.883.6924 | 1945 Main Street, Suite 200 | Klamath Falls, Oregon 97601 | [www.klamathswcd.org](http://www.klamathswcd.org)

## **KSWCD BOARD MEETING MINUTES**

**December 13th, 2023**

### **In Attendance:**

**Board Members:** Ken Masten, Jolene Moxon, Martin Kerns, Earl Miller, David Cone

**District Staff:** Will Natividad/DM, Sam Fletcher/PM, Alex Sharp/PM

**Community/Agencies:** Michelle Sharp/SBC, Nina Caldwell/ODA, Josh Elke/NRCS

**Meeting called to order at 12:32pm – Chairman Ken Masten**

**Agenda Additions/Changes:**

- The Board will approve Financials at the next meeting since they received them just before the meeting and will need more time to review the statements.
- Jolene will give a summary of the Town Hall meeting about the ODA Grasshopper and Mormon Cricket Report.

### **Old Business:**

- Approve November Minutes

### **Motion 1: Motion to Approve November minutes.**

**Motion:** Cone

**Second:** Kerns

**Discussion:** David Cone pointed out that Ali Moss at NRCS left for a job at USGS, not “GIS” as the draft of minutes had stated. This will be corrected to USGS.

**Vote:** 5 Yes - Unanimous, Motion Passes

### **Motion 2: Motion to authorize Ken Masten to select and hire a CPA to perform the Municipal Audit for the District.**

**Motion:** Miller

**Second:** Moxon

**Discussion:** The CPA just informed SBC and the district an audit will be needed instead of a regular financial report since there was over \$500,000 in expenditures this last fiscal year. The deadline for audits is the end of the month which makes finding an auditor and completing the audit in time extremely unlikely, but Todd is able to file an extension. Sam spoke with the Audit Department at the Secretary of State, and extensions can be up to 6 months- but the only quote for an audit the district has been able to get so far was 6-8 months out with Molatore Associates. Ken said he would be able to reach out to Romig and some others in town for availability to do an audit. The board decided to authorize Ken to hire a CPA once one is found, so work can begin as soon as possible and the decision to hire will not have to wait until the next board meeting.

**Vote:** 5 Yes - Unanimous, Motion Passes

**Board members** | Ken Masten, *Chairman*, Jolene Moxon, *Vice Chairman*, David Cone, *Treasurer/Secretary*, Martin Kerns, *Director*, David Kent, *Director*, Earl Miller, *Director*

**Staff** | Will Natividad, *District Manager*; Alex Sharp, *Project Manager*, Sam Fletcher, *Project Manager*, Hanna Chittenden, *Project Manager*



541.883.6924 | 1945 Main Street, Suite 200 | Klamath Falls, Oregon 97601 | [www.klamathswcd.org](http://www.klamathswcd.org)

**5. IWJV Partnership Position-** will involve lots of field work

NRCS also currently has two major funding pools, for Juniper removal and forestry, and irrigation upgrades from wheel line to pivot. The irrigation CIS has been one of the most popular, with approximately 4 times the amount of applications as have been received for CIS's in the past. EQIP contract modifications are due this Friday, December 15th. NRCS is aiming to have these applications ranked by January 23rd. Hanna has also been helping with processing CRP applications. A lot of these programs have been becoming more rancher-friendly as far as grazing, in turn making them more popular as well. The CSP program has also slowly been gaining more interest.

**FSA Report: Laura Hall**

The Livestock Forage program is ongoing. The Drought Relief Program for 2022 is also still going, anyone who applied the previous year should have automatically gotten an application in the mail. There are two different tracts to this program. The FSA also officially hired another Program Technician as of last week.

**ODA Report: Nina Caldwell**

ODA just held the Biennial Area Plan Review for the Klamath Headwaters, and thanked the SWCD for their support in planning and organizing the meeting, and for taking notes. Unfortunately, only half the Area Plan was reviewed before time ran out, so another meeting will be held to finish reviewing Chapters 3 and 4 on February 1st, 2024, same time and place. There is a Lost River Area Plan Review coming up as well, March 21st, 2024. ODA is currently working on "big picture" planning efforts, and there is nothing major going on right now as far as compliance. ODA is also working on a better process so that SWCD's aren't penalized for late reporting due to circumstances outside of their control.

**District Staff Report: Will Natividad**

- There was a technical review team site visit for the OWEB Restoration grant on the Hankins property. This would be a joint project with NRCS, with the SWCD portion of the funding being approximately \$129,000. \$18,696 of this amount would go to Admin funds, salaries/wages/benefits, and district employee travel.
- The district also submitted a State Weed Board grant for assessment of the Yellow Flag Iris infestation along the Klamath River and adjoining ditches. This request was for a total of over \$45,000, with the district portion of the grant being \$10,115. Hanna will also be submitting another weed board grant for the assessment and treatment of Dyer's Woad on Grizzly Mountain, which she has already secured over \$66,000 in match for from various partners.
- The ODF Small Forestlands grant application for \$300,000 would include about \$50,000 in funds for the district. The notice of the grant award or non-award will be January 28th.

**Board members** | Ken Masten, *Chairman*, Jolene Moxon, *Vice Chairman*, David Cone, *Treasurer/Secretary*, Martin Kerns, *Director*, David Kent, *Director*, Earl Miller, *Director*

**Staff** | Will Natividad, *District Manager*; Alex Sharp, *Project Manager*, Sam Fletcher, *Project Manager*, Hanna Chittenden, *Project Manager*



Klamath  
Soil & Water  
Conservation District

541.883.6924 | 1945 Main Street, Suite 200 | Klamath Falls, Oregon 97601 | [www.klamathswed.org](http://www.klamathswed.org)

**Minutes Approved as Written or Amended:**

*Ken Masten* *1-10-24*  
\_\_\_\_\_  
KSWCD Chair Date

*David Cone* *1/10/24*  
\_\_\_\_\_  
KSWCD Secretary/Treasurer Date

**Board members** | Ken Masten, *Chairman*, Jolene Moxon, *Vice Chairman*, David Cone, *Treasurer/Secretary*,  
Martin Kerns, *Director*, David Kent, *Director*, Earl Miller, *Director*

**Staff** | Will Natividad, *District Manager*, Alex Sharp, *Project Manager*, Sam Fletcher, *Project Manager*, Hanna  
Chittenden, *Project Manager*